

Code of conduct

i] Discipline: All the students are expected to maintain strict discipline within and outside the classrooms, library, laboratories and to observe the rules prescribed from time to time, they are also expected to show politeness and courtesy of speech, as well as observe cleanliness of dressing. Any reported or observed objectionable conduct within or outside the institution on the part of student would make him/her liable for disciplinary action.

ii] Dressing and Appearance: All students must conform to the requirements of the institutional dress code under any circumstances on all the working days.

Boys: White shirt

Light Blue jeans

Hanging identity card round the neck

White sports shoes

Cleaned shave

Neat Hair cut

Girls: White knee length kurtha

Light blue Jeans

Hanging identity card round the neck

White sports shoes

Hair neatly groomed

a] Students with any un-desired hair style or dressing style, which is considered not in harmony with environment, are not allowed to enter the premises or remain in the campus.

b] No student shall wear improper dress like knee high skirt or Short & short shirt or low neck shirts.

iii] Disturbance by irrational playing of instruments: No mobile phones or musical instrument are permitted to be played in the campus. Any student found in possession of these instruments is liable for disciplinary action.

iv] Smoking/Alcohol Prohibition: Smoking is strictly prohibited in the class rooms and college premises. Entering into the college campus in a toxic condition by consumption of alcohol would lead to rustication from the college. Also, carrying any items like matchbox/cigarette/gutka/ liquor bottle etc is strictly prohibited. Any student found to carry such item(s) are liable to be expelled from the college.

v] Harmful material: carrying of knives/ flammable liquids/ any dangerous materials liable to cause harm are strictly prohibited. Any student found to carry such item(s) are liable to be expelled from the college.

v] Care of equipment and furniture: Severe penalty will be imposed when a student is found mishandling furniture or equipment, writing on walls or causing damage to the building or property of the institution.

vi] Breach of Discipline: Any student who is persistently insubordinate or repeatedly or willfully mischievous or is guilty of malpractice in connection with the examination or has committed any act of serious indiscipline or misbehavior or who, in the opinion of the Director has adverse influence on his fellow students may be expelled permanently or removed from the rolls for a specified period by the Head of Institution.

vii] Identity Cards: Immediately after enrolment students of all courses should furnish three passport size photographs {6 cm x5 cm} of front pose, one of which will be used on identity card. The identity card should be ever kept hanged by each of the student when present in the campus. A fee of Rs. 100/ will be charged for issue of duplicate card.

viii] Attendance: As per University norms attendance should be minimum 75 % for theory and practicals. Students will be given warning for tinier low attendance through notice boards. If they fail to improve in attendance, they will be detained from appearing in the examinations, production of medical certificates and related documents will not compensate the shortage of attendance. Parents are advised to see that their wards attend the classes regularly. SMS alerts/phone calls on such cases are not to be expected from the institution.

ix] Forming Association: No Society or association may be formed nor any union be made in the Institution by the students without the prior permission of the Head of the institution.

x] Participation Elsewhere: No students of this institution who is on the rolls of the institution can play or participate in any game or any cultural activity in any other institution except with the specific permission of the Head of the institution.

xi] Invitation to Outsiders: No one shall be invited to enter (except the parents/guardians who are admitted the student) the campus or address the students without prior permission from Head of the institution.

Xii] Notices: Notices/announcements etc would not be served to students personally/officially. They would be displayed in the main notice board at the entrance lobby and the website. It is the responsibility of the Students to read the notice displayed on the college notice board regularly.

xiii] Action against Ragging

xiv] Undertaking:

I bearing roll no. s/o
..... residing at
.....

..... hereby give an undertaking to the college that I would adhere with the rules and regulations of the college and abide by the code of conduct and do not involve in any type of the above mentioned indisciplinary/unacademic activities during my period of stay at this institution. Also, if am found to be involved directly/indirectly am liable to be punished by the Head of the institution as per the norms of the college which may even lead of rustication and cancellation of my admission.

Signature:

Name :